



**PASTEUR INSTITUTE OF INDIA  
COONOR-643 103 (NILGIRIS)**

(Autonomous Institute under the Ministry of Health & Family Welfare,  
Govt. of India, New Delhi)  
Ph.0423 2231250, Email: piicestate2021@gmail.com

**TENDER NOTIFICATION FOR THE  
PAINTING OF RESIDENTIAL QUARTERS AT PASTEUR INSTITUTE OF  
INDIA, COONOR**

**BID REF.NO.PII/ESTATE/PAINTING/05/2023-24 DATED 22/11/2023**

**INTRODUCTION**

This Institute started functioning as Pasteur Institute of Southern India, on 6<sup>th</sup> April 1907 and the Institute took a new birth as Pasteur Institute of India (registered as a society under the societies Act 1860) and started functioning as an autonomous body under the Ministry of Health and Family Welfare, Government of India, New Delhi since the 10<sup>th</sup> of February, 1977. The Governing body manages the affairs of the Institute. The Institute is an organization working on “no profit-no loss basis”.

Pasteur Institute of India Coonoor (PIIC), is one of the leading organizations for the production of Antirabies Vaccine and DPT group of Vaccines for the UIP programme, Govt. of India.

**SCOPE OF WORK**

The scope of work is, “**PAINTING OF RESIDENTIAL QUARTERS**” AT **PASTEUR INSTITUTE OF INDIA, COONOR, THE NILGIRIS** as detailed below:

Sl. No	Quarters Type	Nos of Quarters	Nature of work	App. Area to be painted/ Quarters
1.	Type II	14 Nos.	Red Oxide Primer Painting work (window grills and doors) ( <b>Single Coat</b> )	120 Sq.ft
			Enamel Painting Work (window grills and doors) ( <b>Single Coat</b> )	570 Sq.ft
			Wall area primer painting work) ( <b>Single Coat</b> )	2730 Sq.ft
			Emulsion Painting Work ( <b>Double Coat</b> ) - wall area	2730 Sq.ft
2.	Type III	36 Nos.	Red Oxide Primer Painting work (window grills and doors) ( <b>Single Coat</b> )	140 Sq.ft
			Enamel Painting Work(window grills and doors) ( <b>Single Coat</b> )	570 Sq.ft
			Wall area primer painting work)( <b>Single Coat</b> )	2730 Sq.ft
			Emulsion Painting Work ( <b>Double Coat</b> ) - wall area	2730 Sq.ft
3.	Type IV	4 Nos.	Red Oxide Primer Painting work (window grills and doors) ( <b>Single Coat</b> )	180 Sq.ft
			Enamel Painting Work(window grills and doors) ( <b>Single Coat</b> )	700 Sq.ft
			Wall area primer painting work( <b>Single Coat</b> )	4200 Sq.ft
			Emulsion Painting Work ( <b>Double Coat</b> ) - wall area	4200 Sq.ft
4.	Scrapping and putty works (wherever necessary) should be calculated separately as extra on sq.ft basis.			

**\* Scope of supply of paint and other painting materials - Pasteur Institute of India, Coonoor, shall provide entire requisite paint and painting materials for the execution of the above work.**



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**DETAILS REGARDING IMPORTANT DATES ARE AS FOLLOW:**

S.No.	Description	Schedule
i.	Closing date & time for receipt of Tender	12/12/2023, 15.00 Hrs
ii.	Time and date of opening of Bid	12/12/2023, 16:00 Hrs
iii.	Venue of opening of Tender	PASTEUR INSTITUTE OF INDIA, COONOOR.

The bids to be submitted as per the format enclosed vide Annexure I for the painting works as specified.

**1. INSTRUCTION TO BIDDERS**

The bids to be submitted in a sealed cover. The bid should be forwarded strictly in a **sealed manner** by mentioning on the top of the cover as "**Tender for Painting of Residential Quarters at Pasteur Institute of India, Coonoor, The Nilgiris due on 12/12/2023 by 15.00 Hrs.**" without fail. The Tender Reference Number should also be mentioned on the cover without fail. The tenders must reach the "**Director, Pasteur Institute of India, Coonoor-643 103**" not later than 15.00 Hrs on 12/12/2023.

- 1.1 Bidders can send their queries and clarifications to address given in clause 1.2 or by Email: piicestate2021@gmail.com, up to three days prior to the due date (08.12.2023 before 17:00 hrs) of bid submission.
- 1.2 Bids shall be addressed by designation only to:  
The Director  
Pasteur Institute of India,  
Coonoor – 643 103  
Nilgiris, Tamilnadu
- 1.3 Due date of submission of the bid shall be on **12/12/2023, up to 15:00 Hrs**. The bid will be opened on the same day at **16:00 hrs**. The tenderer is requested to attend the quotation opening or assign nominee for the same.
- 1.4 The bidder can inspect the site on all working days from 9.30 a.m. to 4.30 p.m till 07.12.2023.
- 1.5 The tenders once submitted shall remain valid up to 60 days from the date of bid opening and the tenderer will not be entitled to withdraw the tenders or to suggest any change therein within the staid period.
- 1.6 This Institute will not in any case be responsible for any delay on the part of postal/courier people for late delivery of the tenders.
- 1.7 All pages should be duly signed by authorized signatory with company seal.
- 1.8 Non compliance of terms and conditions by successful tenderer will lead to black listing and suspension of the tenderer for 5 years.
- 1.9 PIIC reserves the right to award the contract to deserving parties either in full or in parts. The decision of PIIC is final and unquestionable.



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- 1.10 The bidder should not be under liquidation, court receivership or similar proceedings should not be bankrupt. Bidder to submit undertaking to this effect along with the bid.
- 1.11 Service should be made as per the specifications attached along with the tender. In case of any deviation in the quality of the works performed, the entire work order shall be cancelled and the tenderer will be blacklist as per prevailing Government rules.
- 1.12 PIIC reserves the right to increase or decrease the quantity to be ordered at the time of placement of order. Tenderers are bound to accept the orders accordingly.
- 1.13 PIIC will not be giving any duty exemption/GST concession

**2. Minimum Eligibility Criteria:**

The contractors working/worked with CPWD/PWD/Railways/MES/P&T/ Govt. Dept. /Semi Govt. and those who are worked for PIIC and registered vendor of PIIC are eligible to apply for the above stipulated work (Proof to be attached).

**3. Mode of submission of Tenders:**

- a. **Tender Cost/Tender fee:** NIL
- b. **EMD:** NIL
- c. **Performance Security:** As per terms and conditions mentioned under Clause '9' below.

**3.1 DOCUMENTS TO BE SUBMITTED ALONG WITH THE BID AND IN THE FOLLOWING ORDER ONLY**

- a. Format for submission as per Annexure I
- b. Schedule of requirement as per Annexure II
- c. Bid form as per Annexure III
- d. Bid Security Declaration Form as per Annexure IV
- e. Any other document the tenderer wishes to enclose along with the bid
- f. All the tender documents should be tagged/filed with page numbers. No separate sheets to be kept in the cover.

**4. Bid Evaluation**

Bid determined to be substantially responsive will be checked by PIIC for any arithmetic errors and the same will be corrected as follows:



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- a. Where there is a discrepancy between the rates in figures and in words, the rates in words will prevail.
- b. Where there is a discrepancy between the unit price and the total price resulting from the multiplying the unit price by the quantity, the unit price as quoted shall prevail.
- c. The total accumulated value will be taken into consideration for arriving the L1 vendor. The rates should be quoted on FOR Institute basis only will be considered.

**5. Tender Price & Documents**

- a. The rates should be strictly offered in Indian Rupee. In case the tenderer offers in foreign currency it will be the sole responsibility of the tenderer to clear the item at customs and deliver the same at this Institute. Any documents required for clearing will be submitted by PIIC.
- b. The price of the works should be quoted on **individual quarter's basis** the detailed breakup of individual quarters including all taxes and duties like GST, etc.

**6. EXEMPTIONS/FORMS**

- 6.1 PIIC will not be giving any duty exemption, GST Concession form.
- 6.2 The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with Directorate General of Supplies & Disposals or with National Small Industries Corporation, New Delhi shall be eligible for exemption from EMD. In case the tenderer falls in these categories, they should furnish copy of the valid registration details (with DGS&D or NSIC, as the case may be).

**7. REJECTION OF BIDS**

Notwithstanding the above conditions, PIIC reserves the right to accept or reject any offer, and to annul the tender process and reject all offers, at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or any obligations to inform the affected Bidder or Bidders of the grounds for PIIC action

**8. NOTIFICATION OF AWARD**

- 8.1 Prior to the expiry of the validity period prescribed by PIIC, PIIC will notify the successful Bidder by e.mail/ registered post/ by courier, that his offer has been accepted. The work order will be issued to the successful bidder. No correspondence will be entertained by PIIC from the unsuccessful Bidders.
- 8.2 Upon selection of the successful bidder PIIC will promptly notify the same to successful Bidder through a Work Order/notifications/e mail.



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**9. PERFORMANCE SECURITY**

- 9.1 Successful tenderer will have to furnish Performance Security @ 3% of the total contract value in the form of DD drawn in favor of “The Director, Pasteur Institute of India” payable at any Nationalized Bank in Coonoor or by NEFT.
- 9.2 Failure of the successful Bidder to furnish the required Performance Security shall constitute sufficient grounds for the annulment of the award of Contract and shall forfeit the Performance Security.
- 9.3 Forfeiture of Performance Security:  
In case, the Contractor/ Bidder fails to complete the work, PIIC, without prejudice to rights and remedies available under the contract, shall forfeit and en-cash the Performance Security.
- 9.4 In case, the bank goes in liquidation or for any reason is unable to make payment against the said Bank Guarantee, the loss caused thereby shall be borne by the Contractor/ Bidder. The Contractor/ Bidder forthwith, on demand from PIIC, shall make good the deficit.

**TERMS AND CONDITIONS**

**1. DEFINITION:**

- 1.1. For the purpose of this contract, the following words and expressions shall have the meaning hereby assigned to them except where the context otherwise requires:-
- 01 "PIIC" means Pasteur Institute of India, Coonoor, which expression shall unless excluded by or repugnant to the context include PIIC's representative.
- 02 "Contractor/ Bidder" Means successful lowest bidder.
- 03 “Earnest Money Deposit” (EMD) means Bid Security/ monetary or financial guarantee to be furnished by a tenderer along with its tender.
- 04 “Consignee” means the organization/person to whom the goods are required to be delivered as specified in the Contract. If the goods are required to be delivered to a person as an interim consignee for the purpose of dispatch to another person as provided in the Contract then that “another” person is the consignee, also known as ultimate consignee.

**2. PAYMENT SCHEDULE:**

Payment shall be made as specified in the contract in the following manner:

Sl. No	Stage	Percentage (%)
01.	After satisfactory completion of painting work of Residential Quarters at Pasteur Institute of India, Coonoor.	100% of the order value



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**3. ADDITIONS/DELETIONS**

- 3.1 PIIC shall have the right to direct in writing for changes, additions, modifications or deletions in the design and drawings or any part of the work and to request in writing additional work in connection therewith and the Contractor/ Bidder shall comply with such directions.
- 3.2 The Contractor/ Bidder shall not make any deviations, alterations, additions, to or omissions from the work shown/described and awarded to the Contractor/ Bidder except through and with proper approval of PIIC.

**4. TIME SCHEDULE**

- 4.1 The day of commencement of painting work will be reckoned from the date of issue of work order.
- 4.2 The work schedule should be carried out and to be completed as per the work order.
- 4.3 The work shall be carried out with all due diligence and as per the time schedule specified in the work order. In case of any delay/default, of the Contractor/ Bidder to adhere to the agreed time schedule, PIIC shall recover the liquidated damages from the Contractor/ Bidder at the rate of 0.5% (Zero point Five percent) of the total amount of fee per week of delay of any activity subject to a maximum of 5% (Five percent) of the total order value. However, if there is a purposeful delay by the Contractor/ Bidder, PIIC reserves all rights to terminate the contract and get the full work executed at his risk and cost.

**5. EXTENSION OF TIME**

- 5.1 To adhere to the above mentioned time schedule the Contractor/ Bidder shall provide on demand necessary documents, information and certificates/undertakings to PIIC. Any delay in supplying the requisite documents and delay due to any other cause beyond the control of the Contractor/ Bidder shall be considered for grant of extension of time. If the Contractor/ Bidder require extension of time, they shall intimate in writing to PIIC within 3 days of the occurrence of such hindrance/delay, along with proper documents.
- 5.2 PIIC after satisfying itself about the reasonableness of grounds may grant extension of time, if it is justified and communicated the same in writing. Whenever such extension of time is granted, it would be without prejudice to the rights of PIIC for any penal action to the extent of the delay attributable to the Contractor/ Bidder. Any extension of time granted as stated above shall neither entitle the Contractor/ Bidder to any claim for increase in their fees nor shall it release him from any of the obligations under the said agreement.



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**6. ABANDONMENT OF WORK**

- 6.1 If the Contractor/ Bidder/ supplier abandons the work for any reason whatsoever or becomes incapacitated as aforesaid, PIIC shall forfeit/en-cash the Performance Guarantee. PIIC shall be at liberty to make full use of all or any of material supplied by the Contractor/ Bidder/ supplier. The Contractor/ Bidder/ supplier shall also be liable to refund all the charges paid to him up to date plus such damages as may be assessed by PIIC including the recovery of liquidated damages.
- 6.2 Provided, however, that in the event of the termination of the agreement under proper notice as provided in the clause hereinafter, the Contractor/ Bidder shall be liable to refund any excess payment made to him over and above which is due to him in accordance with the terms of this agreement, for the work executed by him till the date of termination of agreement.

**7. DETERMINATION AND RESCISSION OF TERMS & CONDITIONS**

- 7.1 When the Contractor/ Bidder have made himself liable for action under any of the clauses aforesaid, PIIC shall have powers:
- 7.2 To rescind the agreement to engage another Contractor/ Bidder to carry out the balance work debiting the Contractor/ Bidder the extra amount, if any, so spent for getting the balance work done.
- 7.3 This amount would be in addition to the recovery of liquidated damages.

**8. GENERAL**

- 8.1 The Contractor/ Bidder shall be fully responsible for scope of the work also ensure that the work done as per the specifications based on actual of works carried out.
- 8.2 The Contractor/Bidder shall ensure cleaning of the area after completion of painting works at each quarters.
- 8.3 The Contractor/ Bidder hereby agrees that the charges to be paid (actuals of works carried out) as provided herein will be in full discharge of functions to be performed by him and no claim whatsoever shall be made against PIIC in respect of any proprietary rights or copy right on the part of any other party relating to plans, models and drawings.
- 8.4 The Contractor/ Bidder shall indemnify and keep indemnified Pasteur Institute of India against any such claims and all costs and expenses paid by PIIC in defending such claims to be borne by the Contractor/ Bidder.
- 8.5 The Contractor/ Bidder hereby agrees that PIIC shall have the right to take out any of the activities, which in the opinion of PIIC is not being performed by the Contractor/ Bidder with due diligence, and within the agreed time schedule, and



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which can be performed independently. The fees or the expenses incurred shall be debited to the Contractor/Bidder.

**9. ARBIRATION**

9.1 All disputes or differences whatsoever arising between the parties out of or relating to the Contractor/ Bidder services, meaning and operations or effect of this contract or the breach thereof shall be settled by arbitration. Matters to be arbitrated upon shall be referred to a sole Arbitrator, to be appointed by PIIC and the award made in pursuance thereof shall be binding on the parties. Such arbitration shall be governed by the Indian Arbitration and Conciliation Act 1996.

9.2 The place of arbitration shall be at **Udhagamandalam.**

**10. FALL CLAUSE**

The prices charged for this particular service/supply under the Contract by the supplier/service provider shall in no event exceed the lowest price at which the supplier/service provider sells the service/supply of identical description to any person(s)/organization (s) including the Purchaser or any Department of the Central Government or any Department of a State Government or any statutory undertaking of the Central or a State Government, as the case may be, during the period till performance of all Supply Orders placed during the currency of Rate Contract is completed.

**11. STATUTORY VARIATIONS**

In case of statutory variation in regard to taxes/levies, within the stipulated date of completion of individual agreement, the same shall be paid or recovered as per the actual against documentary proof. However beyond this period PIIC will take advantage of any reduction in taxes/levies but will not pay extra on account of increase in taxes/levies.

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**DIRECTOR**



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**ANNEXURE -I**

**FORMAT FOR SUBMISSION**

<b>S.No.</b>	<b>Description</b>	<b>Details</b>
01.	Tenderer Quotation No. and date	
02.	PIIC Tender reference number	BID Ref. No. PII/ESTATE/PAINTING / 05/ 2023-24 DATED 22/11/2023
03.	Due date for submission	12/12/2023 UPTO 15:00 HRS
04.	Name & Address of the bidder	
05.	Year of establishment	
06.	Type of the firm	Public Ltd/Pvt Ltd./Partnership/Regd. firm
07.	Work Experience (Enclosure Certificate)	
08.	Mobile Phone No.	
09.	Email	
10.	PAN Number	
11.	GST Number	
12.	Contact person name	
13.	Total amount excluding GST	
14.	GST (No concessional certificate will be issued by PIIC)	
15.	Payment terms	100% after completion of works through NEFT/RTGS to your bank A/c
16.	Bid Security Declaration Form	Attached/Not Attached



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**(to be submitted in the supplier's letter head)**

**ANNEXURE -II**

**PART A**

**SCHEDULE OF REQUIREMENT**

Sl. No	Quarters Type	Nature of work	App. Area to be painted/ Qty	Rate Per Qtrs. (Lump sum) (A)	Total No. of Qtrs (B)	Total cost (Lump sum) (C) A x B = C
1.	II	Red Oxide Primer Painting work (window grills and doors) <b>(Single Coat)</b>	120 Sq.ft		14 Nos.	
		Enamel Painting Work (window grills and doors) <b>(Single Coat)</b>	570 Sq.ft			
		Wall area primer painting work) <b>(Single Coat)</b>	2730 Sq.ft			
		Emulsion Painting Work <b>(Double Coat)</b> - wall area	2730 Sq.ft			
2.	III	Red Oxide Primer Painting work (window grills and doors) <b>(Single Coat)</b>	140 Sq.ft		36 Nos.	
		Enamel Painting Work(window grills and doors) <b>(Single Coat)</b>	570 Sq.ft			
		Wall area primer painting work) <b>(Single Coat)</b>	2730 Sq.ft			
		Emulsion Painting Work <b>(Double Coat)</b> - wall area	2730 Sq.ft			
3.	IV	Red Oxide Primer Painting work (window grills and doors) <b>(Single Coat)</b>	180 Sq.ft		4 Nos.	
		Enamel Painting Work(window grills and doors) <b>(Single Coat)</b>	700 Sq.ft			
		Wall area primer painting work) <b>(Single Coat)</b>	4200 Sq.ft			
		Emulsion Painting Work <b>(Double Coat)</b> - wall area	4200 Sq.ft			
4		* Scrapping and putty work (wherever necessary)		Rate/ Sq.ft	(.....)	

\* Rates shall be calculated as per actual / Sq ft.

NB: Unit price shall be written in figures and words

Total Tender price in Rupees: \_\_\_\_\_

In Words: \_\_\_\_\_

**Note:**

If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.

Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Place: \_\_\_\_\_ Signature of Tenderer \_\_\_\_\_

Date: \_\_\_\_\_ Seal of the Tenderer \_\_\_\_\_



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**ANNEXURE – III**

**BID REF. No. PII/ESTATE/PAINTING/05/2023-24 DATED 01/11/2023**

**BID FORM**

**Item:**

Having examined the bidding documents, including amendments of which is hereby acknowledged, we the undersigned, offer to execute the contract including the supply and delivery of the goods (FOR PII Coonoor) in full conformity with the said bidding documents for the sum of: (Total final Amount of the Bid inclusive of GST) . This amount will be taken into consideration for finalizing the bid

**In Fig:**

**In Words**

(Hereinafter call: The Total Bid Price) or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Scheduled attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to execute the contract in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this bid, for the Bid Validity period specified in their Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated:

Signed by:

In the capacity of:



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**(to be submitted in the supplier's letter head)**

**ANNEXURE –IV**

**BID SECURITY DECLARATION FORM**

I/We hereby declare that we will not withdraw or modify our Bids during the period of validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We understand that we will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the entity that invited the Bids.

Name & Signature of the Authorized Signatory  
With seal